

## Local Offices

Arkansas Career Training Institute

Hot Springs, AR

(501) 624-4411

Batesville

(870) 793-4153 \* TDD (870) 793-4224

Benton

(501) 317-1390

Booneville

(479) 675-3835

Conway

(501) 730-9725

El Dorado

(870) 862-5451 \* TDD (870) 862-4002

Fayetteville

(479) 582-1286 \* TDD (479) 582-1261

Fort Smith

(479) 452-7131 \* TDD (479) 452-6801

Harrison

(870) 741-7153 \* TDD (870) 741-8194

Helena

(870) 338-2753 \* TDD (870) 338-2774

Hot Springs

(501) 623-4479 \* TDD (501) 623-9681

Jonesboro

(870) 972-0025 \* TDD (870) 972-1204

Little Rock

(501) 686-2800

Lonoke

(501) 676-4490

Monticello

(870) 367-9669 \* TDD (870) 367-9719

North Little Rock

(501) 833-1490

Pine Bluff

(870) 534-2404 \* TDD (870) 534-2993

Russellville

(479) 890-5751 \* TDD (479) 890-5157

Texarkana

(870) 773-2807 \* TDD (870) 773-3074

West Memphis

(870) 735-4725 \* TDD (870) 735-7399

Office for the Deaf & Hearing Impaired

(501) 324-9521 \* TDD (501) 686-9421



## Arkansas Rehabilitation Services Division

Administrative Offices  
525 West Capitol Ave.

P. O. Box 3781  
Little Rock, AR 72203  
(501) 296-1600

call toll free  
**800-330-0632**

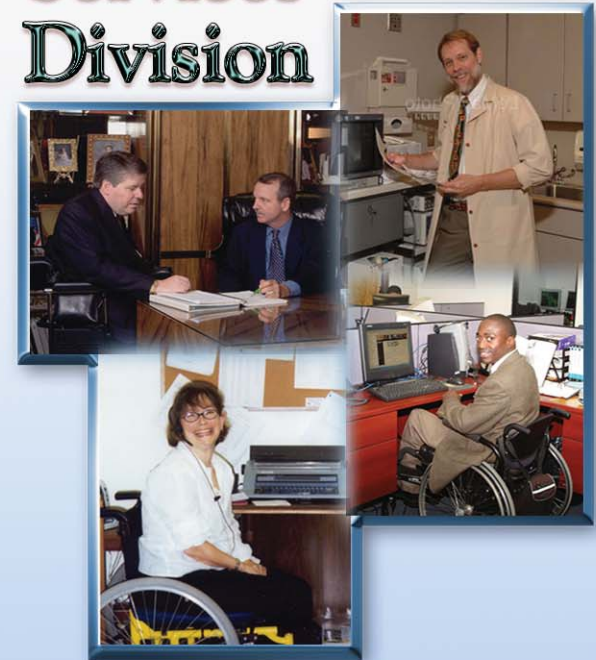
or

Visit us on the web at:  
**www.arsinfo.org**

(Place address label here)



## Arkansas Rehabilitation Services Division



**Providing opportunities  
for individuals with  
disabilities to work and  
lead productive and  
independent lives.**



I would like to be contacted by a counselor from the Department of Career Education's Arkansas Rehabilitation Services Division.

My name is \_\_\_\_\_

My address is \_\_\_\_\_

My phone number is \_\_\_\_\_

My email address is \_\_\_\_\_

The best time to contact me is \_\_\_\_\_ a.m. \_\_\_\_\_ p.m.

Return this portion in an envelope to the ARS office listed on the back of this brochure.

## Eligibility

Anyone who is a legal Arkansas resident and determined eligible for services can qualify. Just follow these steps:

- Call the office nearest you and set up an appointment for an initial interview with a counselor.
- Complete the application.
- Undergo an assessment that explores your background, abilities, interests and disability-related barriers to employment. This helps determine eligibility and forms a personalized plan for education, rehabilitation and training needs.
- The determination of eligibility normally occurs within 60 days. That includes determining the extent of disability and the need for vocational rehabilitation services to prepare for, secure, retain or regain employment. *When funds are limited, services may be prioritized by need.*
- Develop an Individual Employment Plan, working in conjunction with your counselor. This is a mutually agreed upon plan as to the kind of job the client has chosen to work towards, the specific services needed, a realistic time frame in which to accomplish these goals and who is responsible for what.
- The training and rehabilitation services are provided and, when they are completed, the client will receive assistance in finding a job.

The end result: A qualified individual who has attained the skills needed to become a valued employee and contributing taxpayer.

### For more information, or an appointment:

- Call your local field office (listed on the back of this brochure), or
- call our toll-free number if unsure of which office to contact, or
- return the attached request card to your nearest field office, or
- visit our website at [www.arsinfo.org](http://www.arsinfo.org).

## Introduction

The mission of the Department of Career Education's Arkansas Rehabilitation Services Division is to assist persons with disabilities so they are empowered to become employed. Earning a living is a basic right and is valuable for both the individual and the community. A person with a disability faces barriers in various life activities that include the opportunities to train for, locate, and/or keep a job.

Arkansas Rehabilitation Services Division helps individuals overcome those obstacles by focusing on ABILITY rather than DISABILITY. It is good business for everyone. For every dollar spent in Arkansas on Vocational Rehabilitation, roughly seven dollars is returned to the state's economy.

With 19 offices statewide, along with the Arkansas Career Training Institute in Hot Springs, ARS has counselors who serve each of the state's 75 counties. Counselors work out of regional offices and travel to specific locations in the counties they serve on a regular schedule to assure better accessibility of our services.

## Our services include:

- Transition services for students finishing high school.
- Services for those with special communications needs such as the deaf and hearing impaired.
- Specialized assessment and treatment.
- Vocational training at Arkansas Career Training Institute (ACTI).

ARS also works with private providers for specialized services.